

Supplementary Examination Announcement

RESIDENTIAL CARE WORKER TRAINEE - 38279

Monthly Salary Range: \$2313 - \$3104

Regular Test - No Option

Option SS - Spanish Speaking

All selected options may be listed on one application.

General duties: A Residential Care Worker Trainee for a period of three to twelve months, participates in an agency sponsored course to gain knowledge of the functions of a Department of Human Services school or residential facility for residents, children with disabilities and/or adults with visual impairments; observes the work of the residential care staff and performs duties as assigned in a unit or area caring for and training residents in the development of social and independent living schedules; assists educators by working with residents in the classroom, as assigned; assists staff members in the supervision of residents both on and off the grounds, as assigned. Instructs and oversees residents in personal hygiene and grooming tasks, wake-up bed time and meal time routines, resident's clean up chores and resident's cleaning of the immediate unit; assists residents in developing skills in daily living, in order to function independently.

Minimum training and experience:

- 1) Requires an A.A. degree (or completion of 2 years college) preferably in Child Care, Sociology, or Human Services; **OR**
- 2) Two years of experience in the care and supervision of children as could be gained in a day care facility or a Head Start Program; or equivalent para-professional counseling/behavioral science experience.

Knowledges tested: Written Instructions; Reading Comprehension; Written Communication Skills; Interpersonal Skills and Daily Living Skills.

(Continued on reverse side)

EXAMINATION SCHEDULE (EXCEPT FOR STATE HOLIDAYS)

Examinations may be cancelled without further notice as needs are met.

FLEXIBLE SCHEDULE TESTING:

Monday, Tuesday, Wednesday and Thursday between the hours of 8:00 a.m. – 1:30 p.m.:

CHICAGO: James R. Thompson Center, 100 W. Randolph, Suite 3-300, Chicago, IL 60601

Monday, Tuesday, Wednesday and Thursday between the hours of 8:00 a.m. – 2:00 p.m.:

SPRINGFIELD: Capitol City Center, 130 W. Mason Street, Springfield, IL 62702

BY APPOINTMENT ONLY:

CHAMPAIGN: State Regional Office Bldg., 2125 South First St., Telephone 217/278-3435

MARION: State Regional Office Bldg., 2309 West Main Street, Suite 126, Telephone 618/993-7005

ROCKFORD: E.J. "Zeke" Giorgi Center, 200 South Wyman, Telephone 815/987-7004

ILLINOIS BELL RELAY FOR BOTH LOCATIONS: (voice user) 800/526-0857 (TTY user) 800/526-0844

AN EQUAL OPPORTUNITY EMPLOYER

Tests and weights: Automated multiple-choice test 100%.

****NOTE: PER THE PERSONNEL RULES AN APPLICANT SHALL NOT BE PERMITTED TO RETAKE A MULTIPLE-CHOICE AND/OR PERFORMANCE EXAMINATION UNTIL 30 DAYS HAS ELAPSED.**

Length of eligibility period: One year.

Option SS - Spanish Speaking: At the time of the job interview, the eligible will be required to exhibit the ability to understand and speak Spanish and English fluently. Failure to exhibit this ability will result in disqualification for this option.

Counties in which positions are established:

Cook (SS): Illinois Center for Rehabilitation and Education - Roosevelt
1950 W. Roosevelt Road, Chicago, IL 60608
and
Illinois Center for Rehabilitation and Education - Wood
1115 S. Wood St., Chicago, IL 60612

Morgan: Illinois School for Deaf
125 Webster Street, Jacksonville, IL 62650
and
Illinois School for Visually Impaired
658 East State St., Jacksonville, IL 62650

(SS) Indicates Spanish Speaking Option is also established in that county.

Counties listed include all counties in which positions have been established, and does not represent immediate openings. This listing is based on information currently available and is subject to change.